

St Leonard's church and Parish, Hythe

PCC Meeting Minutes

Date: 21 October 2025

Time: 7.00pm

At: Holy Cross Church

Present: Revd Michael Darkins, Andy Yan, Alison Brett, Guy Sharrock, Gwen Batchelor, Mary Tyler,
Helen Waymouth, Brian Bishop, Carolyn Chivers, John Wren, Ali Chambers, Steve Williams,

Apologies: David Owen, Joanne Hill, Gillian Jones, Berkeley Hill, Christine White, John Wren

Minutes: Imogen Taylor

The meeting opened with Holy Communion.

#	Topic	Discussion/Action	Lead
3	PCC Minutes 23 September 2025	Amended	
4	AOB	None had been notified	
5	Actions arising	Defibrillator: Awaiting for approval of it's position in the church Musical Instruments and equipment: Berkeley and Roger Taylor have liaised with regard to servicing of the piano lift. The Chamber Organ remains in the nave.	
6	Scoping exercise for Mission Action Planning Outcome	Current awareness of activities undertaken relating to our church community was carried out. It was noted that a similar exercise had been carried out with the Tea & Theology (youth) group. It was agreed that there was a good awareness of activities and communication was adequate. The young people would like greater involvement in leadership such as representation or attendance at the PCC and conducting youth -led services. Theme nights were also suggested	

	Proposals	A youth rep to attend the first part of PCC meetings with “youth” at the forefront of the agenda Encourage youth leadership in youth activities Involve young people in 101	
7	Safeguarding and Health and Safety	Carolyn shared that the DBS provider had changed and therefore the criteria for DBS checks had been changed. Carolyn will be contacting those who may need DBS checks. A new Risk Assessment form has been developed for Parish activities.	
8	AOB	There was no AOB	
9	Prayer and Grace	The meeting closed in prayer	

Dates of next meetings:

PCC:

7pm Tuesday 25th November 2025 7pm Tuesday 20th January 2026

7pm Tuesday 17th March 2026 7pm Tuesday 21st April 2026

7pm Tuesday 21st July 2026

APCM – Thursday 21st May 2026

Upcoming Dates

- 6-8pm Friday 31st October – Crypt by Candlelight at St Leonard’s
- 12pm Saturday 1st November - All Souls’ Requiem Eucharist at St Leonard’s
- 6pm Saturday 1st November – ‘Always Remembered’ service for All Souls’
- 9:30am Sunday 2nd November – St Leonard & All Saints’ Day at St Leonard’s
- 7pm Thursday 13th November – Deanery Synod at St Mary & St Ethelburga’s, Lyminge
- 9am Saturday 15th November – Diocesan Synod